

Parent Advisory Council Meeting

Kingswood Elementary School

December 10, 2019 at 6:00 PM

In attendance: Benita Bahd, Aurora Sutherland-Pearson, Jennifer Croft, Chris Samulak, and Devinder Bassi

- Call to Order at 6:01 PM
- Accept November Meeting Minutes
 - 1st Devinder Bassi, 2nd Jennifer Croft – All in favor
- Reports

Principal's Report – Benita Bahd

1. Second fire drill was held in November. 4 more fire drills, 1 more earthquake drill (minimum), Hold and Secure, Lockdown to be done this year: notice will be sent home to let families know about procedures.
 - Alternate location: Thomas Kidd Elementary; will practice walking over
 - District held Emergency Response education and Ms. Bahd attended
 - Asked for parents to co-ordinate in case of emergency
 - Will be sending out Student Release forms (i.e. in case of earthquake)
2. Reporting: report cards go home on December 19
3. DARE assembly/graduation on December 12 for grade 5's from 11 AM to 12 PM. RCMP and families invited.
4. Cart crew – up and running! Working well.
5. Student Leadership: Special Christmas performance with student leaders. Helping set up for Pancake Breakfast; will put out call for parent volunteers to help with serving and clean-up. New leadership shirts for students who applied to Me to We group, for district conference.
6. Spirit Wear – order before Christmas due to pricing.
7. Short-term International students arriving in January 2020 until February 12, 2020. 25 students with own teacher, in Pod C, to gain English experience.
8. **Upcoming Events:**
 - December 12: DARE graduation, 11:00 AM to 12:00 PM
 - December 18: Spirit Wear orders due
 - December 20: Pancake breakfast at 9:00 AM; Santa is on his way!
 - December 20: Last day of school before break; movie
 - January 6: School re-opens
 - January 6: Grades 1 to 12 registrations begin
 - January 15: Richmond Sockeyes (local hockey team) assembly at 2:00 PM
 - January 17: Notice of Intent to return to Kingswood for September 2020
 - January 23: Richmond Orchestra and Chorus at 9:00 AM
 - January 23: Grade 7 McNair night
 - January 23: Richmond Sockeyes Hockey Night

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Fundraising Report – Chris Samulak

- Pizza Day – Friday, November 29 (update)
 - Went well; Fresh Slice well-organized by division
 - Will need to put in chocolate milk order in advance (Monday morning)
 - Had plenty of volunteers

- Movie Night – Friday, December 6 (update)
 - First time trying Friday night; worked very well with good turn out
 - Ms. Bahd mentioned that district would like healthy foods to be a focus (limiting candy at school events)

Treasurer's Report – Jennifer Croft

- Gaming \$4130.08
 - General..... \$12,489.70
-
- Smaller fundraisers generating good amount of funds

Chair – Aurora Sutherland-Pearson

- Sharing information with parents
 - Creating letter for PAC along with asking families for input for future events (i.e. games night); to send out in January
- Will prepare Pancakes & PJs marketing poster and send email graphic to Benita (see proposed events)
- Did Benita get the information for the 4 families for food days from Amy?
 - Only received information for 1 family

Proposed Event Dates:

- **Poinsettia fundraiser** (Devinder and Aurora)
 - Delivery on December 12 and families picking up on December 13
 - Orders will be picked up from the library; Ms. Bahd will accept the delivery on December 12 and give cheque payment

- **Pancakes and PJs breakfast (December 20)**
 - Kelli and Jason are organizing; have their team for early morning prep and cooking, but need volunteers for 2 time slots (serving and clean-up)
 - Jennifer has already given Kelli the budget
 - Made Benita aware that team will be at the school before 6:30 AM that morning
 - Kelli will be in touch with Benita for gym set-up the day before (usually, grades 6/7's can help with set-up the afternoon prior)
 - Aurora will create the event graphics for email, send home reminder, and request for volunteer times listed below:
 - 8:30 AM to 10:00 AM: for serving
 - 10:00 AM to 11:00 AM: for clean-up

- **Next Movie Night** (Chris)
 - Will try for Friday, January 24
 - Movie – to be determined

- **Next Food Days** (Chris)
 - Friday, January 17 and January 31 (Pizza Days)

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- 2 orders on one form; will specify for kids to put money into envelopes
- Send out order forms January 6 (first day of school) and return back on January 13
 - Aurora will give forms to Ms. Bahd
- **Canadathon**
 - Aurora to go through Chantal's information and start purchasing holiday sale items
 - Ms. Bahd to conduct survey on items kids want and Aurora to make the summary (make get gift cards)
 - Ms. Bahd to forward email from Chantal with information regarding when to set-up display
 - Students started collecting donations early April, last year

New /Other Business:

- Photo sessions update (Devinder)
 - Made \$1041
 - Pictures already sent out and received great feedback regarding photographer
- Poinsettia fundraiser (Devinder)
 - Raised \$258.04 (sold 66 poinsettias)
- Chris Samulak has not had the opportunity to contact Coast Capital and ask about more information to fundraise for school
- Canadathon (Aurora)
 - Waiting for survey of items to purchase
- Parents Night Out – RMA
 - Aurora had sent information to Benita via email, but Benita did not receive it (for School Board to review)
 - Aurora to re-send information
- Kingswood T-shirts
 - Ms. Bahd sent out order forms for Spirit Wear
 - Devinder had found information for another vendor, but may use for Pink Shirt day
 - Devinder to find out if new vendor prints on hats

On Hold until the New Year:

- Purdy's Easter fundraiser (Devinder/Jennifer)
- Spring Used Clothing Drive (Devinder)
 - DDA no longer does clothing drives
 - Devinder to contact Big Brothers to arrange date
- The Fowl Farmer? (Aurora)
- Picnic Trip to Centennial Beach? (Jesse)

PAC Meetings:

Tuesday, January 21, 2020 at 6:00 PM

Meeting adjourned at 6:56 PM.